

**8.23 Summary of selected working conditions of non-office and office employees in manufacturing and all industries, 1969-71**

Item	1969		1970		1971	
	Manu- facturing industries	All industries	Manu- facturing industries	All industries	Manu- facturing industries	All industries
<b>NON-OFFICE EMPLOYEES</b>						
Reporting establishments	No. 8,980	21,381	8,817	22,177	8,446	21,297
Employees	988,803	2,246,113	909,181	2,209,311 <sup>1</sup>	905,948	2,297,314
<b>OFFICE EMPLOYEES</b>						
Reporting establishments	No. 9,079	22,986	8,786	23,806	8,278	22,715
Employees	358,360	1,234,264	305,716	1,120,404	272,894	1,132,915
<b>Coverage</b>						
<b>Percentage of non-office employees</b>						
<b>STANDARD WEEKLY HOURS</b>						
40 and under	82	81	84	82	82	83
Over 40 and under 44	6	4	5	4	5	3
44	2	3	1	2	2	2
45	6	4	5	5	4	4
Over 45 and under 48	1	1	5 <sup>1</sup>	7 <sup>1</sup>	4 <sup>1</sup>	5 <sup>1</sup>
48	2	3	—	—	—	—
Over 48	2	2	—	—	—	—
Employees on a five-day week	95	89	95	91	95	90
<b>VACATIONS WITH PAY</b>						
Two weeks	97	93	96	93	97	90
After: 1 year or less	59	69	70	75	77	78
2 years	13	9	13	10	16	10
3 years	21	12	11	7	3	2
4-5 years	3	2	1	1	1	1
Other periods	1	1	1	1	—	—
Three weeks	83	83	84	83	86	84
After: Less than 10 years	41	51	53	57	63	69
10 years	31	23	20	17	17	11
11-14 years	5	3	—	—	—	—
15 years	7	6	4	4	4	3
Over 15 years	1	1	7 <sup>2</sup>	6 <sup>2</sup>	3 <sup>2</sup>	2 <sup>2</sup>
Four weeks	64	66	69	69	71	72
After: Less than 25 years	47	48	46	42	66	69
25 years	6	6	5	8	3	2
More than 25 years and/or other provisions	10	12	17	17	—	—
Paid statutory holidays	98	96	97	95	98	96
6 or less	5	5	4	4	4	3
7	5	4	4	4	3	4
8	30	26	17	14	15	12
9	38	32	39	34	37	33
More than 9	20	29	31	37	38	44
<b>Percentage of office employees</b>						
<b>STANDARD WEEKLY HOURS</b>						
Under 37½	30	34	26	36	29	37
37½	44	43	43	44	42	43
Over 37½ and under 40	4	2	4	2	4	2
40	20	19	24	16	23	16
Over 40	1	2	2	2	2	2
Employees on a five-day week	99	98	99	98	99	98
<b>VACATIONS WITH PAY</b>						
Two weeks	99	83	97	95	97	92
After: 1 year or less	93	80	90	91	91	89
2 years	4	2	4	3	5	2
3 years	2	1	2	1	1	—
5 years	—	—	—	—	—	—
Other periods	—	—	1	—	—	—
Three weeks	92	94	93	94	94	95
After: Less than 10 years	47	66	61	72	71	84
10 years	38	22	24	15	18	10
11-14 years	3	2	—	—	—	—
15 years	4	4	3	4	3	2
Over 15 years	—	—	5 <sup>2</sup>	3 <sup>2</sup>	2 <sup>2</sup>	1 <sup>2</sup>
Four weeks	78	82	81	84	82	86
After: Less than 25 years	61	63	58	48	78	82
25 years	8	10	5	9	3	3
More than 25 years and/or other provisions	10	9	19	28	—	—
Paid statutory holidays	100	100	99	99	100	100
1-6	1	1	1	1	1	1
7	2	2	2	2	2	2
8	44	17	15	10	13	9
9	52	34	39	33	35	33
More than 9	2	46	39	51	48	55

<sup>1</sup> Standard weekly hours over 45.

<sup>2</sup> Three weeks vacation after 11-14 years, or over 15 years.